

Physical Address
Umzimvubu Goats
Complex
Hospital Road
4735

Private Bag X 511
Mount Ayliff
South Africa
4735

Tel Number
+27 394 920 011
Fax Number
+27 866 833 718

Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

21 AUGUST 2026

THE APPOINTMENT OF A CONSULTANT TO FACILITATE THE QCTO ACCREDITATION WITH THEIR LEARNING MATERIAL FOR ALFRED NZO DEVELOPMENT AGENCY

BID NO: ANDA 04/2026/2027

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives, investment and trade promotion on behalf of the District Municipality.

The Agency is situated in EmaXesibeni in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the Appointment of Service Provider for Development of Business Plans, Conceptual Designs and Costing for Fresh Produce Packhouses at Winnie Madikizela Mandela

Notes to Prospective Bidders/compulsory submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.
- If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.
- A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services
- Company Profile with traceable references
- Joint Venture agreement (where applicable)
- Ethics commitment form should be attached (available at ANDA)
- Company profile with traceable references should be attached

- All bidders are required to submit MBD forms 1, 4, 6.1, 8 and 9 forms which are available at reception area at ANDA Offices in Emaxesibeni or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.

The proposals / quotations will be evaluated in one stage, namely:

Stage 1 – Capacity to execute work

Stage 2 – Price & Preferential Points

ITEM	WEIGHT
STAGE 1: <u>CAPACITY TO EXECUTE WORK</u>	
Methodology (clear project approach / plan need to be attached)	20
The service provider is expected to provide a Comprehensive methodology covering implementation, learner support, workplace learning, assessment, moderation, risk management and reporting comprehensive	
A comprehensive methodology with project initiation, project management, project milestones, time management, with specific time frames and project costs.	
<u>Key Personnel</u>	
Qualifications and experience of Facilitators, Assessors and Moderators-	
Team leader:	
•Bachelor of Business Administration with at least 5 years' experience related business plan development experience	10
Detailed information for the project team such as CVs and qualifications, ID copies and their positions in the business and their accreditations:	
- Facilitator	10
-1x assessor and	10
-1 x moderator	10
2x Company proof of accreditation with QCTO	20
Company experience for professional services in Facilitating SETA Accreditation (Completion certificate's or Reference letter's):	
• Two (2) completion certificates / reference letters.	(20)

• One (1) completion certificates / reference letters. (10)		20
STAGE : PRICE & PREFERENCE POINTS		
Price		80
Specific Goals		20
SPECIFIC GOAL	Attach to claim maximum points	Criteria P
Business owned more than 50% by Priority population groups (Black/Indian etc.)	CIPC certificate, Certified ID, detailed CSD	10
Business owned more than 50% by Women	CIPC certificate, Certified ID, detailed CSD	5
Business located in rural areas	Proof of residence and Affidavit	5
TOTAL WEIGHT		20

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid
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The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00** on the **07 September 2026** . The submissions will be opened to the public. Emailed or faxed proposals will be disqualified; Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

The Bid Documents available free of charge on ANDM website and via emails ,kindly send an email to sompao@anda.org.za to obtain the tender document (& please make sure you state the project name of the document you are requesting).

BID ENQUIRIES

Enquiries should be directed Programmes Department: Ms F. Nketshisa: 039 492 001/ 083 846 7527 or email: Nketshisaf@anda.org.za and SCM related enquiries should be directed to SCM manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za



LUMKO MTIMDE
CHIEF EXECUTIVE OFFICER