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*Better District, Better Life and Growth for all.*

[www.anda.org.za](http://www.anda.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/009093720

15 May 2026

## ADVERT: THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS

**BID NO: ANDA 14/2025/2026**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in EmaXesibeni in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the implementation of Enterprise Development Business Incubation at Winnie Madikizela Mandela Local Municipality.

### Notes to Prospective Bidders/compulsory submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.
- If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.
- A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services
- Company Profile with traceable references
- Joint Venture agreement (where applicable)

- Ethics commitment form should be attached (available at ANDA)
- Company profile with traceable references should be attached
- All bidders are required to submit MBD forms 4, 8 and 9 forms which are available at reception area at ANDA Offices in Emaxesibeni or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.

The proposals / quotations will be evaluated in one stage, namely:

Stage 1 – Capacity to execute work

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100

ITEM	WEIGHT
<b>STAGE 1</b>	
<ul style="list-style-type: none"> <li>• Proof of valid Accreditation certificate by Relevant SETAs OR QCTO with list of all qualifications and unit standards</li> </ul>	30
<ul style="list-style-type: none"> <li>• Provide a copy of a sample portfolio of evidence not older than 2 years and learner guide used in the training. (Database of learners printed from the Seta system and total learners declared competent, Learner guide, SORs.</li> </ul>	30
<ul style="list-style-type: none"> <li>• Provide a list of registered Facilitators, Assessors and Moderators linked to their respective organizations.</li> </ul>	20
<p>Must provide a SETA/ client reference letter/s from a training programme provided</p> <ul style="list-style-type: none"> <li>• 1 (one) reference letter = 5</li> <li>• 2 (two) reference letters = 10</li> <li>• 3 (three) reference letters = 15</li> <li>• 4 (Four) reference letters =20</li> </ul>	20
<p>The letter should not be older than 5 years and must contain the following: Contact name, telephone number, email address and should be on the referee's letterhead</p> <p><b>Only bidders that score a minimum of 70% will be considered</b></p>	

### **SUBMISSION OF PROPOSALS**

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No **RE-ADVERT: THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00** on the **17 JUNE 2026**. The submissions will be opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

### **DOCUMENTATION**

The Bid Documents shall be available at a non-refundable fee of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to [sompao@anda.org.za](mailto:sompao@anda.org.za) to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

### **BID ENQUIRIES**

Enquiries should be directed Programmes Department: Ms F. Nketshisa: 039 492 001/ 083 846 7527 or email: [Nketshisaf@anda.org.za](mailto:Nketshisaf@anda.org.za) and SCM related enquiries should be directed to SCM manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



**LUMKO MTIMDE**  
**CHIEF EXECUTIVE OFFICER**