

**Physical Address**  
Umzimvubu Goats  
Complex  
Hospital Road  
4735

Private Bag X 511  
Mount Ayliff  
South Africa  
4735

**Tel Number**  
+27 394 920 011  
**Fax Number**  
+27 866 833 718

*Better District, Better Life and Growth for all.*

[www.anda.org.za](http://www.anda.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/008083/00

24 JULY 2025

## REVIEWAL OF ANDA 2024/2025 ANNUAL FINANCIAL STATEMENTS

**BID NO: ANDA 01/2025/2026**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives, investment and trade promotion on behalf of the District Municipality.

The Agency is situated at EmaXesibeni in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals for the reviewal of annual financial statements

The scope of the review will include, but is not limited to:

- Evaluating the accuracy and completeness of annual financial statements and working papers.
- Assessing the conformity of annual financial statements with Generally Accepted Accounting Principles (GRAP) [or International Financial Reporting Standards (IFRS), if applicable].
- Identifying any discrepancies or areas requiring adjustments.
- Providing recommendations for any necessary improvements or corrections.

### Notes to Prospective Bidders/compulsory submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.
- If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.
- A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services
- Company Profile with traceable references

- Joint Venture agreement (where applicable)
- Ethics commitment form should be attached (available at ANDA)
- Company profile with traceable references should be attached
- All bidders are required to submit MBD forms 4, 6.1, 8 and 9 forms which are available at reception area at ANDA Offices in Emaxesibeni or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**The proposals / quotations will be evaluated in two stages, namely:**

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award. 8

ITEM	Weight
<b>STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK</b>	<b>100</b>
• Previous Experience	50
• Capacity and Expertise	50
<b>STAGE 2 OF EVALUATION – PRICE &amp; PREFERENTIAL POINTS</b>	<b>100</b>
Specific Goals	20
Price	80

<b><u>STAGE 1: CAPACITY TO EXECUTE WORK</u></b>	<b>Weighting</b>
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 5 projects and for a minimum of 5 years combined for all projects	50
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 4 projects and for a minimum of 4 years combined for all projects	40
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 3 projects and for a minimum of 3 years combined for all projects	30

Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 2 projects and for a minimum of 2 years combined for all projects	20
<ul style="list-style-type: none"> <li>The Team Leader of the project must be a Chartered Accountant (CA) registered with South African Institute of Chartered Accountants (SAICA) with 10 years' experience as a registered CA. Attach CV and proof of registration.</li> </ul>	50

<b>STAGE 2: PRICE &amp; PREFERENCE POINTS</b>	
Price	80
Preferential Goals- Combination of Any Goals	20

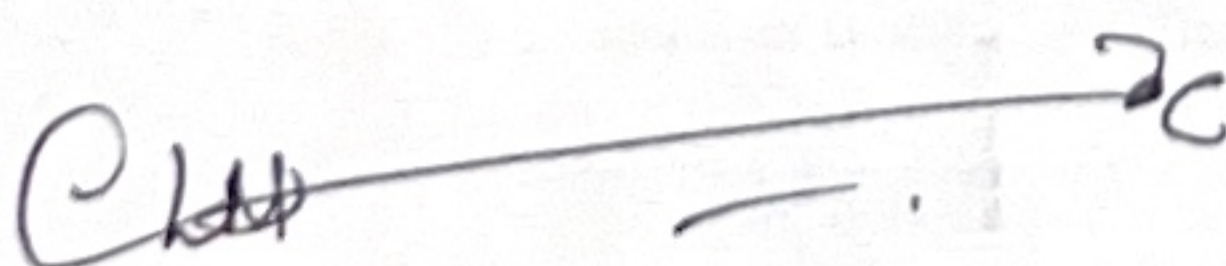
Specific Goals: Combination Of Any Goals	Attachment to claim maximum points	Criteria Points
Business owned more than 50% by Priority population groups (Black/Indian etc.)	CIPC certificate, Certified ID, detailed CSD	10
Business owned more than 50% by Women	CIPC certificate, Certified ID, detailed CSD	5
Business owned more than 50% by Youth	CIPC certificate, Certified ID, detailed CSD	5
<b>TOTAL WEIGHT</b>		<b>20</b>

## SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 01/2024/2025 REVIEWAL OF 2024/2025 AFS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **08 August 2025**. The submissions will be NOT opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

## BID ENQUIRIES

Enquiries should be directed to Manager Finance: Ms. N Gixane 039 492 0011 / 078 507 8349 or email: [gixanen@anda.org.za](mailto:gixanen@anda.org.za) and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



Lumko Mtimde  
Chief Executive Officer