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Better District, Better Life and Growth for all.

Alfred Nzo Development Agency SOC Ltd
Reg nr: 20080858390

13 MAY 2024

RE-ADVERT: THE APPOINTMENT OF A SERVICE PROVIDER FOR HIRING OF FRAME TENT AND EQUIPMENT

BID NO: ANDA 22/2023/2024

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite quotations from suitably qualified service providers to submit proposals for the supply, delivery and installation of a frame tent and 70 foldable tables with white tablecloths to be delivered and set up at Mbizana Cultural Village on the 24th May 2024.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months/ Lease agreement/ Proof of Residence.
- Joint Venture agreement (where applicable)
- Ethics commitment form should be attached
- Company profile with traceable references should be attached
- All bidders are required to submit MBD 4, 6, 1, 8 & 9 forms (declaration of interest & SCM past practices) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

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SPECIFICATION

ITEM	DESCRIPTION	QUANTITY
1.	Foldable tables (1.8m) and white tablecloths	70
2.	Frame Tent (15m x 30m)	1
3.	Plastics chairs (10 must be covered with black/white chair covers)	100
4.	Wooden rectangle tables (1.8m) and White tablecloths	3
5.	Small tent (two poles)	1
6.	Front décor for 2-pole tent	1
7.	Artificial grass mat (15m x 30m and for the 2-pole tent)	2

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points (Goal 3)

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100
• Previous Experience	100
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
Goal 3	20
Price	80

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Previous Company Experience	Weighting
Traceable record for successful completion of a minimum of 05 or more supply and delivery projects amounting to no less than R30 000	100
Traceable record for successful completion of a minimum of 04 or more supply and delivery projects amounting to no less than R30 000	80
Traceable record for successful completion of a minimum of 03 or more supply and delivery projects amounting to no less than R30 000	60
Traceable record for successful completion of a minimum of 02 supply and delivery projects amounting to no less than R30 000	40
Traceable record for successful completion of a minimum of 01 supply and delivery project amounting to no less than R30 000	20
Maximum Weighting	100
Note <i>COMPULSORY</i> attachments for verifying work done:	
<i>A traceable record will be evaluated on the basis of a purchase order or reference letter, which must be on the letterhead of the referring institution, for each project completed.</i>	

SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria Points
Business owned more than 50% by Priority population groups (Black/Indian etc.)	CIPC certificate, Certified ID, detailed CSD	10
Business owned more than 50% by Women	CIPC certificate, Certified ID, detailed CSD	5
Business owned more than 50% by Youth	CIPC certificate, Certified ID, detailed CSD	5
TOTAL WEIGHT		20

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 22/2023/2024 HIRING OF A FRAME TENT AND EQUIPMENT**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am on the 21 MAY 2024**. The submissions will NOT be opened in public. Emailed or faxed proposals will be disqualified. Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

To receive copies of MBD forms via email kindly send an email to makhatham@anda.org.za. Alternatively, the forms will be available at Alfred Nzo Development Agency.

MJM

BID ENQUIRIES

Enquiries should be directed to Trade & Investment Co-ordinator: Mr. Pholoho Hoffman 039 492 0011 / 071 865 6716 or email: hoffmanp@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompa on 0394920011 / 066 440 7301 or email: sompaol@anda.org.za



Mrs. N. Maloi
Acting Chief Executive Officer