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Better District, Better Life and Growth for all.

www.anda.org.za

Alfred Nzo Development Agency SOC Ltd
Reg nr: 2003/000833/00



12 JANUARY 2024

ADVERT: SUPPLY AND DELIVERY OF LAPTOPS AND ACCESSORIES

BID NO: ANDA 13/2023/2024

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms of s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invites bids from suitably qualified service providers to submit quotations for supply and delivery of six (6) laptops and accessories.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date (state validity on quotation)
- Valid Tax Clearance Certificate and/or Pin should be attached
- Joint Venture agreement (where applicable)
- Company profile with traceable reference.
- All bidders are required to submit MBD 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za/ www.andm.gov.za. Failure to do so will result to disqualification.

SPECIFICATION

Number	Description	Quantity
1.	Windows 10 Pro 64-bit, port: 1 x Thunderbolt™ (USB Type-C™ connector), 2 x USB 3.1 Gen 1 (1 charging), 1 x HDMI 1.4b, 1 x RJ-45, 1 x docking connector, 1 x headphone/microphone combo Storage : 500 GB M.2 PCIe SSD Memory: 8 GB 2133Mhz DDR4 Display: 13.3-inch Full HD UWVA Display (1920 x 1080 / 3 YEAR WARRANTY GRAPHICS: Integrated: Intel® HD Graphics 520 PROCESSOR: Intel Core i7-8550U, HP It4132 LTE/HSPA+ 4G Mobile Broadband	6
2.	Microsoft office Professional Plus 2021 (product keys)	6
3.	Carry bags	6

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
Price	80
Specific Goals	20

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Weighting
Supply and Delivery	100
Successful undertaking of 05 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each	100
Successful undertaking of 04 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each	80
Successful undertaking of 03 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each	60
Successful undertaking of 02 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each	40
Successful undertaking of 01 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each	20
Maximum weighting	100
Note COMPULSORY attachments for verifying work done: 1. A traceable record will be evaluated on the basis of: 1.1 A reference letter/letters specifying the contract amount for each project completed (1 reference letter per project completed)	

SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria Points
Priority population groups	Attach CK and Certified IDs of directors, percentage of equity held must be 51% or more	10
Women	Certified IDs of directors, percentage of equity held must be 51% or more	5
Youth	Certified IDs of directors, percentage of equity held must be 51% or more	5
TOTAL WEIGHT	Attachment to claim maximum points	20

SUBMISSION OF QUOTATIONS

The completed quotations must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 13/2023/2024 SUPPLY AND DELIVERY OF LAPTOPS AND ACCESSORIES** and closing date. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than 12h00pm on the **05 FEBRUARY 2024**. The submissions will be opened in public. Emailed or faxed quotations will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

BID ENQUIRIES

SCM related enquiries should be directed to Ms Olona Sompao on 0394920011 or email: sompao@anda.org.za. Product related enquiries should be directed to Ms Sinazo Jijana on 0394920011 / 072 846 6566 or email: jijanas@anda.org.za



Mr N.R Xplo
Acting Chief Executive Officer