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*Better District, Better Life and Growth for all.*

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Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/009083/30

## TERMS OF REFERENCE

### THE APPOINTMENT OF SERVICE PROVIDER FOR CONSTRUCTION OF A SHEARING SHED AT WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY

NB: A compulsory briefing session will be held at the sites to clarify the Scope of Work with prospective bidders on the 04 DECEMBER 2023

**Issued by:**

**Alfred Nzo Development Agency**

**Umzimvubu Goats Complex**

**Hospital Road**

**Mount Ayliff**

**4735**

## Section 1: Introduction

These terms of reference outline ANDA's intention to recruit suitable service provider for Supply, Delivery and construct one shearing shed at Winnie Madikizela Mandela Local Municipality, ward 22 at Lukholo village in line with the scope of work. The successful service provider shall perform the required services in line with high quality standards and shall follow all the scope of work as well as deliverables indicated in this TOR

## Section 2: Objectives of the Project

### 2.1 Specific Objectives

The specific objective of the project is to undertake site clearance, supply, delivery and construction of one sheep shearing shed

## Section 3: Scope & Extent of Work

Bids are invited from suitably qualified professional service providers to prepare and submit proposals to supply, deliver and construct one Shearing Shed at the below indicated area:

Municipality	Village	Ward	Size (M <sup>2</sup> )
Winnie Madikizela Mandela LM	Lukholo	22	85

The following are the key activities that need to be undertaken by the appointed service provider:

- Conduct earth works which involves site and grass clearing.
- Cut the trees and remove the grass as well as all obstacles from the ground such as stones.
- To construct one 10.6 x 7.95 Sheep Shearing Shed.
- Backfilling, concrete floor
- To construct the required infrastructure as per specification. Work shall be approved by ANDA staff, prior to construction
- It will be the responsibility of the appointed service provider to undertake full time site supervision and quality assurance of all work undertake by the appointed contractors.
- The appointed service provider will also have responsibility for ensuring compliance with norms and standards
- The appointed service provider must ensure compliance with Occupational Health and Safety
- Service provider will be responsible for the handing over of site to the client upon completion.

- The risk of loss by theft, fire, storm, riots or any other risk related to materials therein shall rest entirely with the bidder immediately after the handover of the site. The bidder must take steps as may be deemed necessary or fit for the protection against the stated risks.

**Table 3.1 BILL OF QUANTITIES**

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<b>PRELIMINARY &amp; GENERAL</b>				
	Contractual Obligation, PPEs, Site Establishment	Sum	1,00		
	<b>MAIN WORKS (SHEEP SHED)</b>				
3.1.1.	<b>SITE CLEARANCE</b>				
(a)	Digging up and removing rubbish, debris, vegetation, hedges, shrubs, bush, etc and trees not exceeding 200mm girth	m <sup>2</sup>	400,00		
3.1.2	<b>EXCAVATIONS</b>				
(b)	Excavation in earth within basement (basement level exceeding 0.5m and not exceeding 2m deep below ground level)				
(c)	Not exceeding 2m deep to reduce levels to final levels under floors etc	m <sup>3</sup>	100,00		
(d)	Extra over bulk excavations in earth for excavation in				
(e)	Soft rock	m <sup>3</sup>	10,00		
(f)	Extra over all excavations for carting away				
(g)	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m <sup>3</sup>	20,00		
(h)	<b>REINFORCED CONCRETE CAST ON/IN FORMWORK</b>				
(i)	25MPa/19mm concrete With Mesh reff 167				
(j)	Footings	m <sup>3</sup>	13		
3.1.3	<b>PROFILED FIBRE-CEMENT SHEETING AND ACCESSORIES (CPAP WORK GROUP NO. 122)</b>				

(a)	0.8mm Chromodek corrugated iron roof sheeting @ 20°, positive fixed on 76x50mm \$5 treated timber purlins @ 940mm c/c fixed to 152x38mm thick \$5 timber rafters @ \$5 treated timber purlins @ 940mm c/c fixed to 152x38mm thick \$5 timber rafters @ 1150mm c/c spacing's, on 114x38mm S.A. pine timber wall plates in long lengths, half lapped & spiked at joints with gang nail plates, bedded on cement mortar & levelled before tie down to walls with 1,6 mm thick galvanised hoop iron, 32mm wide into with gang nail plates, bedded on cement mortar & levelled before tie down to walls with 1,6 mm thick galvanised hoop iron, 32mm wide into min. of 2 courses into galvanised nails, 40 mm long.				
(b)	Roof covering with pitches not exceeding 25 degrees	m <sup>2</sup>	90,00		
<b>3.1.4</b>	<b>CARPENTRY AND JOINERY</b>				
(a)	<b>Timber Posts</b>				
(b)	124mm (H4 CCA) Gum pole 5 m high fixed concrete footing including excavation, backfilling and post embedded on a 300 x 300 x 600mm mass concrete (25 MPa) base.	No	20,00		
(c)	100mm (H4 CCA) Gum pole cross bracing posts (6in Number per two posts) and 1.2m long high fixed to 124mm gum pole (elsewhere measured) with M16 Straining eye bolt with nut and washer steel	No	100,00		
(d)	114x38mm thick \$5 timber rafters fixed to 5 high 124mm (H4 CCA) Gum pole at top with 2x M12 Straying eye bolts at each gum pole	m	20,00		
(e)	76x50mm thick \$5 timber rafters fixed to 5m high 124mm (H4 CCA) Gum pole @ 500mm c/c spacing with 2x M12 Straying eye bolts at each gum pole	m	60,00		

(f)	Steel windows ND4F with burglar, (W1486xH1220mm)	No	2,00		
(g)	Gate 1850 x 900mm high of 40 x 40 x 2mm hollow section frame covered with 2mm plate both sides hung to standard rebated galvanised	No	2,00		
(h)	Gate, 2700x1000mm high galvanised steel Gate	No	1,00		
<b>3.1.5</b>	<b>ROOF TRUSS CONSTRUCTION</b>				
(a)	Complete roof construction for a mono-pitched roof for Live Stock shelter complete with trusses, rafters, permanent bracing and 50 x 76mm purlins/battens	No	1,00		
(b)	150 x140mm Eaves Gutters	m	15,00		
(c)	Extra over 150 x 140mm eaves gutter outlet for 150 x 75mm square diameter pipe	No	2,00		
(d)	150 x 75mm square diameter rainwater pipes	m	5,00		
(e)	5000 Liters of Jojo Tank with stand tank that will fit the tank	No	1,00		
<b>3.1.6</b>	<b>TIMBER KRAAL POSTS</b>				
(a)	124mm (H4 CCA) Gum pole 1.8m high fixed concrete footing including excavation, backfilling and post embedded on a 300 x 300 x 600mm mass concrete (25 MPa) base.	No	21,00		
(b)	100mm (H4 CCA) Gum pole cross bracing posts (3 in Number per two posts) and 1.2m long high fixed to 124mm gum pole (elsewhere measured) with M16 Straining eye bolt with nut and washer steel.	No	80,00		
<b>3.1.7</b>	<b>TOTAL OF SCHEDULE 1 CARRIED FORWARD TO SUMMARY</b>				

DESCRIPTION	TENDERED AMOUNT
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PRELIMINARY & GENERAL	
MAIN WORKS (SHEEP SHED)	
<b>SUB TOTAL 1</b>	
ADD PROFESSIONAL FEES	
<b>SUBTOTAL 2</b>	
ADD RETENSION 10 %	
<b>SUB TOTAL 3</b>	
ADD VAT 15%	
<b>TOTAL TO TENDER</b>	

#### **Section 4: Duration**

The project time frame will be 3 (three) months from the date of appointment of the service provider.

#### **Section 5: Key Deliverables**

The key project output is the Supply, Delivery and construct of one Shearing Shed at Winnie Madikizela Mandela Local Municipality. The duly appointed service provider therefore will have onus to supply and deliver the stock fencing material which is South African Bureau Standards approved.

#### **Section 6: Appointed Service Provider**

The designs shall remain an intellectual property of ANDA.

#### **Section 7: Project Management**

As per project management perspective, should the appointed service provider fail to deliver on any activity, the commissioned service provider will be penalized and according the terms and conditions stipulated in the Service Legal Agreement to be signed by both parties (ANDA and the appointed service provider).

The project is to be coordinated and managed by Alfred Nzo Development Agency Team and Project Steering Committee (PSC). The service provider have to submit an invoice accompanied by the progress report of work claimed to be conducted prior , verification will be done prior to the processing of payment.

## Section 9: Selection and Evaluation Criteria

ANDA subscribes to the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act (PPPFA 5 of 2000) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and Specific Goals.

Price and Preference goal 3 will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals.

The bid will be evaluated in two stages, namely:

- Stage 1- Capacity to Execute Work
- Stage 2 - Price and Preference Point system (Goal 3)

Proposal will be evaluated in terms of the SCM Policy of Alfred Nzo Development Agency and shall be applied as follows: -

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	100
STAGE 2 OF EVALUATION – PRICE AND PREFERENCE POINT SYSTEM (GOAL 3)	100
Price	80
SPECIFIC GOALS	20

The following criteria will be taken into account for the appointment of a successful Service provider(s).

ITEM	WEIGHT

<b>STAGE 1: CAPACITY TO EXECUTE WORK</b>		
• Submission of Implementation Plan with methodology(Project team, timeframe, Occupation health and safety plan)		30
• Team Leader with South African Qualification Association (SAQA) accredited NQF Level 3/Matric		20
• CIDB contractor grading designation of 1GB or higher		20
• Traceable record for successful completion of a minimum of 03 Building Projects.		30
• Traceable record for successful completion of a minimum of 02 Building project		20
• Traceable record for successful completion of a minimum of 01 Building Projects.		10
<b>NB: Reference letters or Appointment letters &amp; Completion Certificates must be attached for each job completed. If 3 projects were done, 3 Reference letters must be completed and attached.</b>		
<b>STAGE : PRICE &amp; PREFERENCE POINTS</b>		
Price		80
Preferential Goal 3- COMBINATION OF ANY GOALS		20
<b>SPECIFIC GOAL 3: COMBINATION OF ANY GOALS</b>		<b>Criteria Points</b>
Business owned more than 50% by Priority population groups (Black/Indian etc.)	Attachment to claim maximum points CIPC certificate, Certified ID, detailed CSD	10
Promotion of rural enterprises	Proof of residence	5
Business owned more than 50% by Youth	CIPC certificate, Certified ID, detailed CSD	5
<b>TOTAL WEIGHT</b>		<b>20</b>

## Section 10: Compliance Requirements

In order to complete the project successfully and ensure quality in the output. The following minimum submissions and competencies will be required from service provider(s) submitting bids.

- Clear financial breakdown of a proposed cost / commercial offer on the required equipment in line with detailed scope of work.
- Submit clear proposal that should detail the methodology or approach of the project including project activities and budget allocated thereto and depicts time frame for each activity where the overall project duration will be for a period not more than 3 months.
- The company must have previously undertaken a building related project(s) (Reference letters must be attached for each job completed)
- Submit company registration certificate and a valid SARS pin number confirmation certificate
- All bidders should complete MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9



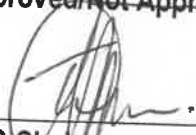
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months/ Lease agreement/ Proof of Residence.
- Copies of Director's ID Documents must be certified with a certification that is not older than 3 months.
- Company profile with traceable references must be attached
- Joint Venture agreement should be in JV agreement format
- All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to do business with all organs of state in the Republic of South Africa (**Attach CSD Report**).

## Section 11: Submission of Bids

Proposals must be placed in a sealed envelope and clearly marked: "PROJECT PROPOSAL – CONSTRUCTION OF 1X SHEARING SHED AT WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY LOCAL MUNICIPALITY" and placed in the tender box in the Alfred Nzo Development Agency not later than 12H00 on the 14 DECEMBER 2023

For any queries regarding this tender, please contact Mr N Cengimbo at telephone number 039 492 0011 during office hours and for SCM related queries, contact Ms O Sompa on 039 492 0011 or 066 440 7301.

Approved/Not Approved



BSC Chairperson

Comments by Chairperson:

No Comment

AUTHORISED BY:



MR N.R. XOLO  
ACTING CHIEF EXECUTIVE OFFICER