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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

28 APRIL 2023

RE-ADVERT: APPOINTMENT OF SERVICE PROVIDER TO CONDUCT SOCIAL FACILITATION AND PRE-FEASIBILITY STUDY FOR MACADEMIA NUTS PLANTATION

BID NO: ANDA 11/2022/2023

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals for conducting social facilitation and pre-feasibility study for macadamia nuts plantation.

COMPLIANCE REQUIREMENTS

Note to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification).

- Valid SARS pin number confirmation certificate to be included.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months/ Lease Agreement / Proof of Residence .
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- The bid will be evaluated according to the Preferential Procurement Regulations 2022
- Company profile with traceable references
- Joint Venture agreement should be in JV agreement format (If applicable)
- Letter of good standing from the Bank
- All bidders should complete MBD 1, MBD 4, MBD 8, MBD 9
- All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to do business with all organs of state in the Republic of South Africa.

MINIMUM COMPLIANCE REQUIREMENTS - MANDATORY RETURNABLE DOCUMENTS

In this phase all bids received will be verified for compliance and completeness of the submitted proposal per the below set of minimum requirements. Bidders who fail to comply with the below requirements may be eliminated and not progress to the next evaluation phase.

- Submission of quotation on a company letterhead.
- Submission of fully completed pricing schedule (Firm Price)
- Submission of a fully completed MBD 4 (Declaration of Interest)
- Submission of a fully completed MBD 1
- Submission of a fully completed MBD 8 (Declaration of Bidder's Past SCM Practice)
- Declaration of a fully completed MDB 9 (Certificate of Independent Bid Determination)
- Must be registered with Central Supplier Database
- Attach company profile with traceable references
- Service provider must have a minimum 5 years of relevant experience in conducting feasibility studies and setting up Macadamia nuts plantations particularly in the agricultural field. (**Attach reference letters signed by previous clients as proof of previous work experience**).
- The team must consist a minimum of 2 members with at least Diploma (NQF Level 6) in the following field: - community development, agriculture. In addition, the core team must possess experience in community development facilitation (**Attach CV and qualification**)

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

SELECTION AND EVALUATION CRITERIA

ANDA subscribes to the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act (PPPFA) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and Specific Goals.

Price and Preference specific goals will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals

The proposals will be evaluated in two stages, namely:

- Stage 1- Minimum compliance and mandatory responsiveness criteria
- Stage 2- 80/20 Price and Preference Point system (Goal 3)

Only service provider(s) that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be taken into account for the appointment of a successful Service provider(s).

ITEM	WEIGHT
<p><u>STAGE 1</u></p> <p>In this stage all proposals received will be verified for compliance and completeness of the submitted proposal per the set of the minimum requirements as listed under paragraph 9 and 10 of the TORs. Service Providers who comply with the listed requirements progresses to the next stage of bidder(s) price and preference evaluation requirements.</p> <p>NB: Only bidders who fully comply with minimum requirements progress to the next stage (2)</p>	100%
<u>STAGE 2 : PRICE & PREFERENCE SPECIFIC GOAL 3</u>	
Price	80
Preference Goal 3 - Combination of any Goals	20

SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria
Priority population groups (Black owned)	CIPC certificate, Certified ID, detailed CSD	12
Women	CIPC certificate, Certified ID, detailed CSD	3
Youth	CIPC certificate, Certified ID, detailed CSD	3
Disabled	Attach signed letter from Health practitioner	2
TOTAL WEIGHT		20

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 11/2022/2023 THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SOCIAL FACILITATION AND PRE-FEASIBILITY STUDY FOR MACADAMIA NUTS PLANTATION**. The sealed envelope must be deposited in the Tender Box, located inside at reception area of Alfred Nzo Development Agency not later than **12h00** on the **15 MAY 2023**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Document is available by Email , and can be requested from the ANDA offices.

BID ENQUIRIES

For any queries please contact Mr S. Tshonga at telephone number 039 492 0011/060 551 6068 during office hours, email address tshongas@anda.org.za; Ms. Ms Olona Sompao for SCM related queries at tel. number 039 492 0011/ 066 440 7301 or email: sompao@anda.org.za



Mr. N.R. Xolo
Acting Chief Executive Officer