

**Physical Address**  
Umzimvubu Goats  
Complex  
Hospital Road  
4735

Private Bag X 511  
Mount Ayliff  
South Africa  
4735

**Tel Number**  
+27 394 920 011  
**Fax Number**  
+27 866 833 718

*Better District, Better Life and Growth for all.*

[www.anda.org.za](http://www.anda.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/004959/30

**06 MARCH 2023**

**ADVERT: THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**

**BID NO: ANDA 07/2022/2023**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the conceptualization and implementation of investment strategies, promotion and attraction programmes for the region.

**Notes to Prospective Bidders/compulsory submissions**

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months
- A valid lease agreement signed by owner of the premises and the lessee (where applicable) / Proof of residence

- Letter of good standing from the Bank for all the tender price above R10 million.
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 90/10 preference point system will be used as per the ANDA SCM policy.

#### **EVALUATION CRITERIA:**

The following evaluation method will be used:

- After the closing date of the advert, an appointed evaluation committee of ANDA officials will evaluate the proposals of the bidders.
- The committee will individually evaluate each of the proposals received against the appointed criteria as provided for in Preferential Procurement Regulations, 2017

**All proposals submitted will be evaluated on one single category:**

- **Minimum compliance and mandatory responsiveness criteria**

Only service provider(s) that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be taken into account for the appointment of a successful Service provider(s).

ITEM	WEIGHT
<b><u>STAGE 01</u></b> In this phase all proposals received will be verified for compliance and completeness of the submitted proposal as per the set of the minimum requirements as listed under paragraph 9& 17 Service Providers who comply with the listed requirements progress to the next phase of bidder(s) preference evaluation requirements.	100%

#### **SUBMISSION OF PROPOSALS**

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 07/2022/2023 THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **10 APRIL 2023**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

## **BID ENQUIRIES**

Enquiries should be directed to the Programmes Department: Mr. S. Tshonga 039 492 0011 / 078 7571 333 email: [tshongas@anda.org.za](mailto:tshongas@anda.org.za) and SCM related enquiries should be directed to SCM manager: Ms Olona Sompa on 0394920011 / 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



**Mr. N.R. Xolo**  
**Acting Chief Executive Officer**