

**Physical Address**  
Umzimvubu Goats  
Complex  
Hospital Road  
4735

Private Bag X 511  
Mount Ayliff  
South Africa  
4735

**Tel Number**  
+27 394 920 011  
**Fax Number**  
+27 866 833 718

*Better District, Better Life and Growth for all.*

[www.ahdd.org.za](http://www.ahdd.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/006993/30

**10 NOVEMBER 2022**

## **THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELL-PHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO (2) YEARS**

**BID NO: ANDA 05/2022/2023**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals to provide cell-phone contracts for the agency officials for a period of 2 years.

### **Notes to Prospective Bidders/compulsory submissions**

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Valid ICASA License (Electronic Communications Services)
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

### **PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**The proposals / quotations will be evaluated in two stages, namely:**

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 will be deemed responsive and evaluated further.

ITEM	WEIGHT
<b>STAGE 1 OF EVALUATION - FUNCTIONALITY</b>	
<b>Functionality</b>	<b>100</b>
• Previous Experience	50
• Capacity and Expertise	50
<b>STAGE 2 OF EVALUATION – PRICE &amp; PREFERENTIAL POINTS</b>	
Price	80
B-BBEE Certificate	20
<b>TOTAL</b>	<b>100</b>

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Maximum Weighting
<b>Previous Experience</b>	<b>30</b>
Traceable record for successful completion of a minimum of 03 or more similar projects conducted within five years in public sector. <b>(Submit at least three (3) Reference letters signed by the referring organization.)</b>	50
Traceable record for successful completion of a minimum of 02 or more similar projects conducted within five years in public sector. <b>(Submit at least two (2) Reference letters signed by the referring organization.)</b>	30
Traceable record for successful completion of a minimum of 01 or more similar projects conducted within five years in public sector. <b>(Submit at least one (1) Reference letter signed by the referring organization.)</b>	10
<b>CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT</b>	<b>Weighting</b>
<b>Capacity and Expertise</b>	<b>40</b>
<b>A Project Team with the following areas of expertise</b>	
<b>Project team comprising of at least 2 skilled officials to successfully complete the project.</b>	
Account Manager – 4 points for each year as an Account Manager up to a maximum of 5 years' experience.	20
Customer Care/Support- 2 points for each year in a Customer Care / Support role up to a maximum of 5 years' experience.	10
<b>Attach CVs and certified copies (certified with an original stamp) not older than 3 months for all qualifications for project team.</b>	

Valid ICASA License (Electronic Communications Services)	20
--	----

## SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 05/2022/2023 THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELLPHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **12 DECEMBER 2022**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

## DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to [makhatham@anda.org.za](mailto:makhatham@anda.org.za) / [sompao@anda.org.za](mailto:sompao@anda.org.za) to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

## BID ENQUIRIES

Enquiries should be directed to HR Practitioner, Ms S. Jijana at 072 846 6566 email: [jjjanas@anda.org.za](mailto:jjjanas@anda.org.za) and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



Mr. N.R Xolo  
Acting Chief Executive Officer