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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2006/009593/30

10 NOVEMBER 2022

THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SOCIAL FACILITATION OF MACADEMIA NUTS PLANTATION

BID NO: ANDA 06/2022/2023

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals to conduct a social facilitation for the plantation of Macademia Nuts.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 will be deemed responsive and evaluated further.

| ITEM | WEIGHT |
|--|------------|
| STAGE 1 OF EVALUATION - FUNCTIONALITY | |
| Functionality | 100 |
| • Previous Experience | 50 |
| • Capacity and Expertise | 50 |
| STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS | |
| Price | 80 |
| B-BBEE Certificate | 20 |
| TOTAL | 100 |

Breakdown of Functionality

| PREVIOUS COMPANY EXPERIENCE | Maximum Weighting |
|--|-------------------|
| Previous Experience | 30 |
| Previous Experience and proven track record | |
| • Traceable record for successful completion of a minimum of 05 or more in Community development facilitation to the value of R200 000.00 each | 50 |
| • Traceable record for successful completion of a minimum of 04 or more in Community development facilitation to the value of R200 000.00 each | 40 |
| • Traceable record for successful completion of a minimum of 03 or more in Community development facilitation to the value of R200 000.00 each | 30 |
| • Traceable record for successful completion of a minimum of 02 or more in Community development facilitation to the value of R200 000.00 each | 20 |
| • Traceable record for successful completion of a minimum of 01 or more in Community development facilitation to the value of R200 000.00 each | 10 |
| NB: Reference letter(s) from previous clients. Contactable References with the project name and project description must be attached. If 5 projects were done, 5 reference letters must also be attached. | |
| CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT | Weighting |
| Capacity and Expertise | 50 |
| A Project Team with the following areas of expertise | |
| Capacity and Expertise of key personnel | |
| A team of qualified professionals with the following expertise: | |
| • Team member in possession of SAQA accredited NQF Level 7 in Community development/Sociology | 20 |

| | |
|--|----------|
| <ul style="list-style-type: none"> • Team members in possession of SAQA accredited NQF Level 6: <ul style="list-style-type: none"> ○ Community development ○ Sociology | 15 15 |
| Attach relevant cv and qualification certificates, certified within the last 3 months. | |

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 06/2022/2023 THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SOCIAL FACILITATION OF MACADEMIA NUTS PLANTATION**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **30 NOVEMBER 2022**. The submissions will **NOT** be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

BID ENQUIRIES

Enquiries should be directed to LED Manager: Mr. S. Tshonga at 060 551 6068 email: tshongas@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za



Mr. N.R Kolo
Acting Chief Executive Officer