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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

27 January 2021

THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS

BID NO: ANDA 06/2021/2022

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals to be part of a panel of credible service providers that will provide accredited training services.

Notes to Prospective Bidders/ Submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Valid copy of Sector Education and Training Authority (SETA) and/or Quality Council for Trades & Occupation (QCTO) certificate of accreditation
- Attach proof of valid relevant SETA accreditation, indicating the relevant training intervention your company is applying for
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	100
• Previous Experience	20
• Accreditation	30
• Capacity and Expertise	50
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80
B-BBEE Certificate	20
TOTAL	100

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE (20)	Maximum Weighting
Must provide a SETA/ client reference letter/s from a training programme provided on a similar Unit Standards <ul style="list-style-type: none"> • 1 (one) reference letter = 5 • 2 (two) reference letters = 10 • 3 (three) reference letters = 15 • 4 (Four) reference letters =20 	20
The letters should not be older than 3 years	
ACCREDITATION	30
<ul style="list-style-type: none"> • Proof of Accreditation certificate by Relevant SETAs and listed SAQA of the training provider for all unit standards • The Accreditation certificate must be current and valid 	30
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT	50
Provide a copy of a sample of portfolio of evidence and learner guide to be used in the training <ul style="list-style-type: none"> • Learner portfolio must not be older than 2 years 	10
Provide a list of registered Facilitators, Assessors and Moderators linked to their respective organisations.	10
Demonstrate the ability to provide and facilitate funding and training in the listed programmes by submitting the following:	

▪ Total learners enrolled per annum per approved Unit Standards (Appointment letter with number of learners to be trained)	10
▪ Total portfolio of evidence submitted per Unit Standard per annum. (Database of learners printed from the Seta system)	10
▪ Total learners declared competent per Unit Standard Per annum. (Statements of Results: SORS)	10
Total Maximum Weighting	100

SUBMISSION OF PROPOSAL

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 06/2021/2022 THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **28TH FEBRUARY 2022**. The submissions will be opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

BID ENQUIRIES

Enquiries should be directed to LED Manager: Mr Sibonelo Tshonga 039 492 0011 / 067 440 7301 email: tshongas@anda.org.za and SCM related enquiries should be directed to Ms Motheba Makhatha on 0394920011 / 073 846 1493 or email: makhatham@anda.org.za /the SCM Manager Miss O Sompao on 066 440 7301 , email address sompao@anda.org.za.

Ms M. Bambeni
Chief Executive Officer