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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

27 JANUARY 2022

PROVISION OF INTERNET, VPN, WIFI AND VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SYSTEM FOR ALFRED NZO DEVELOPMENT AGENCY FOR A PERIOD OF THREE (3) YEARS

BID NO: ANDA 05/2021/2022

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals to provide Internet, VPN, WIFI, and Voice Over Internet Protocol telephone system for the Agency; for a period of 3 years.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Valid ICASA License (Electronic Communications Services)
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	100
• Previous Experience	25
• Capacity and Expertise	50
• Methodology	25
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80
B-BBEE Points	20
TOTAL	100

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Maximum Weighting
Previous Experience	25
Similar projects (VPN, Wi-Fi, and VoIP) that were successfully conducted (5 points per project to a maximum of 5 projects)	25
5* Successful Completed project (25)	
4* Successful Completed project (20)	
3* Successful Completed project (15)	
2* Successful Completed project (10)	
1* Successful Completed project (5)	
In order to claim points, the bidder should attach appointment letter/purchase order and reference letter signed off by Client for each project completed successfully. Failure to submit both deliverables will result in zero-point scoring.	
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT	Weighting
Capacity and Expertise	30
A Project Team with the following areas of expertise	
<ul style="list-style-type: none"> Project team comprising of skilled personnel required to successfully complete the project. The team must be employed by the bidder. Proof of Qualifications and skills matrix must be attached. <p>The project team must comprise of team members with the following certificates:</p>	

<ul style="list-style-type: none"> ○ CCIE Routing and Switching or CCNP Routing and Switching or CCNA Routing and Switching ○ CCNP Wireless or CCNA Wireless ○ CCNA Voice ○ CCIE Security or CCNP Security or Fortinet Certification ○ Project Management 	10 05 05 05 05
<ul style="list-style-type: none"> ● Valid Electronic Communication Network Service License from ICASA 	20
In order to claim points, the bidder must attach skills matrix and original certified certificates not older than 6 months.	
METHODOLOGY	25
Downtime response	
Less than 8 Hours	15
9 to 24 hours	10
2 to 5 days	5
Detailed work plan with time frames	5
Successful bidder should commence work within 7 working days of appointment	5

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 05/2021/2022 PROVISION OF INTERNET, VPN, WIFI AND VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SYSTEM FOR ALFRED NZO DEVELOPMENT AGENCY FOR A PERIOD OF THREE (3) YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **28 FEBRUARY 2022**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount

Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

BID ENQUIRIES

Enquiries should be directed to Ms Sinazo Jijana at 039 492 0011 / 072 846 6566; email: ijianas@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za

Ms M. Bambeni
Chief Executive Officer