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*Better District, Better Life and Growth for all.*

[www.anda.org.za](http://www.anda.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg nr: 2008/009093/30

**16 JULY 2020**

## **THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**

**BID NO: ANDA 08/2020/2021**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the conceptualization and implementation of investment strategies, promotion and attraction programmes for the region.

More bidders are invited to submit proposals for the above tender, bidders that had previously submitted proposals must not bid for this tender as their proposals are still valid.

### **Notes to Prospective Bidders/compulsory submissions**

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months.

- Letter of good standing from the Bank for all the tender price above R10 million.
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 90/10 preference point system will be used as per the ANDA SCM policy.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**The proposals / quotations will be evaluated in one stages namely:**

Stage 1 – Functionality

ITEM	Weight
<b>STAGE 1 OF EVALUATION – FUNCTIONALITY</b>	<b>100</b>
• <b>Previous Experience</b>	<b>50</b>
• <b>Capacity and Expertise</b>	<b>50</b>

Breakdown Functionality

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore be eligible for <b>Functionality</b>	<b>Weight</b>
<b>Previous Company relevant experience</b>	<b>50</b>

<p>50 points for experience are spread as follows:</p> <ul style="list-style-type: none"> <li>• Traceable record of experience in mobilising funding for a minimum of 5 initiatives</li> <li>• Traceable record of experience in mobilising funding for a minimum of 4 initiatives</li> <li>• Traceable record of experience in mobilising funding for a minimum of 3 initiatives</li> <li>• Traceable record of experience in mobilising funding for a minimum of 2 initiatives</li> <li>• Traceable record of experience in mobilising funding for a minimum of 1 initiative</li> </ul> <p><b>(Attach Reference Letter indicating each individual project that was completed successfully)</b></p> <p>One reference letter per project or a reference letter may cover more than one initiative if resource mobilisation was undertaken for the same institution.</p> <p><b>Maximum Score – 50 points</b></p>	<p>50</p> <p>40</p> <p>30</p> <p>20</p> <p>10</p>
<p><b>Capacity and expertise to undertake the project</b></p>	<p><b>50</b></p>
<p>The Project Team must be clearly indicated and must possess the following skills:</p> <ul style="list-style-type: none"> <li>a) Hold a Master's Degree (or its equivalent) from recognized/accredited university in Development Finance/ Finance/Business Administration/Business Leadership (NQF 9)</li> <li>b) Chartered Accountant registered – South African Institution Chartered Accountant (SAICA)</li> <li>c) Hold a Degree Economics or Business Management (NQF 7)</li> <li>d) Degree in Law (NQF 7)</li> <li>e) Degree in Engineering (NQF 7)</li> <li>f) Degree in or Agricultural Economics (NQF 7)</li> </ul>	<p>15</p> <p>15</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p>

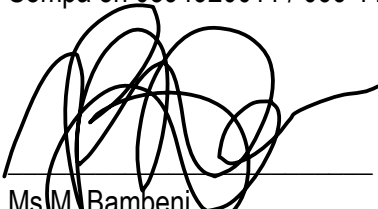
<p>NB.</p> <ul style="list-style-type: none"> <li>• Attach CV and proof of registration where applicable in order to claim points</li> <li>• Attach certified copies of certificates not older than 3 months</li> </ul> <p>Maximum – 50 points</p>	
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## SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 08/2020/2021 THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am on the 17 August 2020**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

## BID ENQUIRIES

Enquiries should be directed to the Office of the CEO: Ms. M. Bambeni 039 492 0011 email: [bambenim@anda.org.za](mailto:bambenim@anda.org.za) and SCM related enquiries should be directed to SCM manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



Ms M. Bambeni  
Chief Executive Officer