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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

17 JULY 2020

THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELL-PHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO (2) YEARS

BID NO: ANDA 06/2020/2021

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals to provide cell-phone contracts for the agency officials for a period of 2 years.

Briefing Session

A briefing session will be held as follows:

- Date: 23 July 2020
- Time: 10H00,
- Venue: ANDA Boardroom

N.B. Everyone attending the briefing is expected to follow lock down regulations and wear a mask.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Valid ICASA License (Electronic Communications Services)
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development

Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	100
• Previous Experience	30
• Capacity and Expertise	40
• Methodology	30
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80
B-BBEE Certificate	20
TOTAL	100

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Maximum Weighting
Previous Experience	30
Traceable record for successful completion of a minimum of 03 or more projects of a similar nature. (Submit at least three (3) appointment letters/ Purchase order and reference letter signed by the referring organization)	30
Traceable record for successful completion of 02 projects of a similar nature (Submit at least three (3) appointment letters/ Purchase order and reference letter signed by the referring organization.)	20
Traceable record for successful completion of 01 project of a similar nature (Submit at least three (3) appointment letters/ Purchase order and reference letter signed by the referring organization.)	10
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT	Weighting

Capacity and Expertise	40
A Project Team with the following areas of expertise	
Project team comprising of skilled officials to successfully complete the project, the project team must have relevant qualification. Account Manager – 2 points for each year as an Account Manager up to a maximum of 5 years' experience. Customer Care/Support- 2 points for each year in a Customer Care / Support role up to a maximum of 5 years' experience. Valid ICASA License (Electronic Communications Services) (Attach CVs and certified copies (certified with an original stamp) not older than 3 months for all qualifications for project team.)	10 10 20
METHODOLOGY	30
Full compliance with TOR	10
Detailed work plan with time frames and clearly explaining how the project will be implemented.	10
Detailed support turnaround time on repairs within 7 working days	5
Successful bidder should commence work within 14 days of appointment.	5

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 06/2020/2021 THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELLPHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **17 AUGUST 2020**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

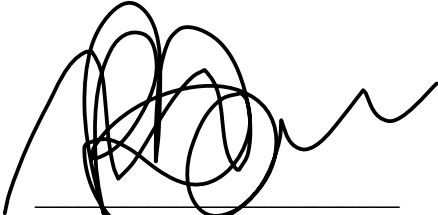
DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za / sompao@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

BID ENQUIRIES

Enquiries should be directed to Executive Manager: Corporate Services, Ms D. Mrwetyana-Zembe at 039 492 0011 email: mrwetyanad@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za

A handwritten signature in black ink, consisting of several loops and a trailing line, positioned above a horizontal line.

Ms M. Bambeni
Chief Executive Officer