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Better District, Better Life and Growth for all.

www.anda.org.za

Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30



09 JUNE 2020

THE APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF COVID – 19 SUPPLIES AND SERVICES

BID NO: ANDA 24/2019/2020

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the conceptualization and implementation of investment strategies, promotion and attraction programmes for the region.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Proof of registration of company
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months.
- Letter of good standing from the Bank for all the tender price above R10 million.
- All bidders are required to submit MBD 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 90/10 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	100
• Project Capability and Related Experience	25
• Infrastructure and Equipment	55
• Detailed Turnaround Plan (indicate days from order to delivery)	20
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
BBBEE POINTS	20
Price	80

Breakdown for Functionality

FUNCTIONALITY CRITERIA	SUB-CRITERIA	MAXIMUM POINTS
Traceable References	<p>Project Capability and Related Experience</p> <p>Bidders shall provide traceable references such as signed appointment letters or reference letters on letter head of municipalities/entities/companies that received services for similar projects (fumigation, provision of cleaning services/material) undertaken in the past 4 years, and must have contact details.</p>	25 Points

	<p>A minimum of 3 letters to be attached.</p> <p>0 to 1 letter = 5 points</p> <p>2 letters = 10 points</p> <p>3 letters and above = 25 points</p>	
Methodology for Delivery	<p><u>Infrastructure and Equipment</u></p> <p>Indicate your capability to deliver correct goods to Alfred Nzo Development Agency</p> <ul style="list-style-type: none"> ○ Submission of below samples with tender (10) <ul style="list-style-type: none"> ▪ Face Shield ▪ Sanitizer ▪ Disposable Coveralls ▪ Dis-infectants <p>Quality Assurance (confirmation letter from supplier/manufacture attaching the South African Bureau Standards certificate of approval/quality of the goods to be supplied) (25)</p> <p>How will goods be delivered to Alfred Nzo Development Agency sites</p> <ul style="list-style-type: none"> ○ Own vehicle – Attach Log Book/Proof of Ownership (15) ○ Courier (0) 	55 Points
	Detailed Turnaround Plan (indicate days from order to delivery) (20)	20 Points
	TOTAL POINTS	100 POINTS

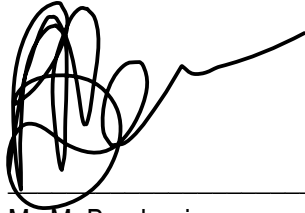
SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 24/2019/2020 THE APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **14h00** on the **11 June 2020**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint a service provider.

BID ENQUIRIES

Enquiries should be directed to the Corporate Services Department: Mrs. D.O Mrwetyana-Zembe at 039 492 0011 / 079 012 3786 email: mrwetyanad@anda.org.za and SCM related enquiries should be

directed to SCM manager: Ms. O Sompa on 039 492 0011 / 066 440 7301 or email:
sompao@anda.org.za

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Ms M. Bambeni
Chief Executive Officer