

Physical Address
Umzimvubu Goats
Complex
Hospital Road
4735

Private Bag X 511
Mount Ayliff
South Africa
4735

Tel Number
+27 394 920 011
Fax Number
+27 866 833 718

Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/008093/30

30 April 2020

RE-ADVERT: THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF PLANT PRODUCTION NQF LEVEL 2 TRAINING

BID NO: ANDA 20/2019/2020

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers to submit quotations to provide Training in Agricultural Plant Production NQF Level 2.

Notes to Prospective Bidders/compulsory submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copy of B-BBEE Level Certificate or sworn affidavit
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and BBBEE Points

MDP

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	100
• Previous Experience	30
• Capacity and Expertise	70
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80
B-BBEE Certificate	20
TOTAL	100

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Maximum Weighting
Competence and Experience	30
Traceable record for successful completion of a minimum of 04 or more Trainings of Plant Production Level 2 for Municipality, Development Agency and for private organisation (Training school/academy) (Submit at least four (4) letters of reference on the relevant letterhead and signed by the referring organisation. Letters must indicate how many learners were trained and the budget. Attach 2 x SOR's per project as proof that the learners were evaluated and certificate issued)	30
Traceable record for successful completion of a minimum of 03 but not more than 4 Training of Plant Production System Level 2 for Municipality, Development Agency and for private organisation (Training school/academy) (Submit at least three (3) letters of reference on the relevant letterhead and signed by the referring organisation. Letters must indicate how many learners were trained and the budget. Attach 2 x SOR's per project as proof that the learners were evaluated and certificate issued)	20
Traceable record for successful completion of a minimum of 02 but not more than 3 Training of Plant Production System Level 2 for Municipality, Development Agency and for private organisation (Training school/academy) (Submit at least two (2) letters of reference on the relevant letterhead and signed by the referring organisation. Letters must indicate how many learners were trained and the budget. Attach 2 x SOR's per project as proof that the learners were evaluated and certificate issued)	10

MRB

Traceable record for successful completion of a minimum of 01 but no more than 02 Training of Plant Production System Level 2 for Municipality, Development Agency and for private organisation (Training school/academy)	5
(Submit at least one (1) letter of reference on the relevant letterhead and signed by the referring organisation. Letters must indicate how many learners were trained and the budget. Attach 2 x SOR's per project as proof that the learners were evaluated and certificate issued)	
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT (70)	Weighting
A Project Team with the following areas of expertise	
Management: Project Leader with NQF Level 6/ Degree / Diploma Qualification in the Agriculture Management / Economics or Mixed Farming System Management. At least a 5-years working experience in agricultural training, Programmes / Agriculture project development, (Plant Production). <ul style="list-style-type: none"> • A solid knowledge in entrepreneurship/ SMME sector and work experience. • A good knowledge of and familiarity with National Development Plan, policies and priorities for SMME development in Alfred Nzo Region. • Language capabilities to function in both English and Xhosa. (Attach CVs and certified copies not older than 3 months for all qualifications for project team. The bidders must clearly index and label the Management CV's of not more than five pages).	20
Team members to be accredited with (ETDP SETA and ETQA) and also have a relevant qualification in Agriculture. <ul style="list-style-type: none"> • A minimum of two (2) years' practical experience in Plant Production systems practices relevant to an area of specialization mentioned below; (1.5 PROGRAMME OUTCOME AND IMPACT) • Practical experience in the specific agricultural commodity (which might include the list of "Areas of Specialisation" mentioned below (1.5 PROGRAMME OUTCOME AND IMPACT) or a specific commodity such as abalone, fish, ostriches, agronomic crop, horticultural crop, vegetable production etc.) and/or system such as permaculture, organic production, etc. • Technical competence in Plant Production practices. 	30
2 x Accredited Facilitators	10
2x Accredited Assessors (internal and external)	10

MAB

2 x Accredited Moderators (Internal and external) (Attach CV's and copies of facilitators/ moderators, certified accreditation certificate, ID and qualifications with experience in the field. The bidders must clearly index and label the Facilitators CV's of not more than three pages).	10
Company to be accredited with FP&M SETA and approved to train MIXED FARMING SYSTEM Level 2 (Attach an accredited certificate with Agri-Seta on Plant Production Level 2)	20
Total Maximum Weighting	70

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 20/2019/2020 THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF PLANT PRODUCTION LEVEL 2 TRAINING**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **21 May 2020**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.


DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to sompao@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting).

BID ENQUIRIES

Enquiries should be directed to Project Coordinator: Ms Funeka Nketshisa 039 492 0011 / 060 960 9654 email: nketshisaf@anda.org.za and SCM related enquiries should be directed to SCM manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao0@anda.org.za



Ms M. Bambeni
Chief Executive Officer