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Better District, Better Life and Growth for all.

Alfred Nzo Development Agency SOC Ltd  
Reg no: 2009/020803/30

[www.anda.org.za](http://www.anda.org.za)



**06 MARCH 2020**

**THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**

**BID NO: ANDA 13/2019/2020**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA seeks to appoint a panel of qualified consultants or service providers to mobilise funding resources, and to provide support to ANDA in the conceptualisation or the packaging of initiatives, project feasibility testing and business planning and implementation of catalytic economic development initiatives.

**Notes to Prospective Bidders/compulsory submissions**

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Sworn Affidavit in relation to the BBBEE status of the company Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months.
- Letter of good standing from the Bank for all the tender price above R10 million.
- All bidders are required to submit MBD 1, 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from [www.anda.org.za](http://www.anda.org.za). Failure to do so will result to disqualification.

**The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.**

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**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**The proposals / quotations will be evaluated in one stage, namely:**  
The proposal will only be evaluated on Functionality

ITEM	Weight
<b>STAGE 1 OF EVALUATION – FUNCTIONALITY</b>	<b>100</b>
• Previous Experience	50
• Capacity and Expertise	50

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore be eligible for Functionality	Weight
<b>Previous Company relevant experience</b>	<b>50</b>
50 points for experience are spread as follows:	
• Traceable record of experience in mobilising funding for a minimum of 5 initiatives	50
• Traceable record of experience in mobilising funding for a minimum of 4 initiatives	40
• Traceable record of experience in mobilising funding for a minimum of 3 initiatives	30
• Traceable record of experience in mobilising funding for a minimum of 2 initiatives	20
• Traceable record of experience in mobilising funding for a minimum of 1 initiative	10
(Attach Reference Letter indicating each individual project that was completed successfully) One reference letter per project or a reference letter may cover more than one initiative if resource mobilisation was undertaken for the same institution Maximum score – 50 points	
<b>Capacity and expertise to undertake the project</b>	<b>50</b>
The Project Team must be clearly indicated and must possess the following skills:	
a) Hold a Master's Degree (or its equivalent) from recognized/accredited university in Development Finance/ Finance/Business Administration/Business Leadership (NQF9)	15
b) Chartered Accountant registered - South Africa Institution Chartered Accountant (SAICA)	15
c) Hold a Degree Economics or Business Management (NQF 7)	5

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d) Degree in Law (NQF 7)	5
e) Degree in Engineering (NQF7)	5
f) Degree in or Agricultural Economics (NQF7)	5
NB.	
• Attach CV and proof of registration where applicable in order to claim points	
• Attach certified copies of certificates not older than 3 months	
• Maximum – 50 points	

### COMPULSORY BRIEFING SESSION

A compulsory briefing session will be held as follows:

- 17 March 2020
- Time: 12H00,
- Venue: ANDA Boardroom

### SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 13/2019/2020 THE APPOINTMENT OF A SERVICE PROVIDER FOR THE EXPRESSION OF INTEREST FOR RESOURCE MOBILISATION – THE CONCEPTUALIZATION AND IMPLEMENTATION OF INVESTMENT ATTRACTION INITIATIVES FOR THE ALFRED NZO DEVELOPMENT AGENCY**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **06 April 2020**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

### BID ENQUIRIES

Enquiries should be directed to the Office of the CEO: Ms. M. Bambeni 039 492 0011 email: bambenim@anda.org.za and SCM related enquiries should be directed to Finance manager: Ms Zethu Mketsu on 0394920011 / 076 402 9306 or email: [mketsuz@anda.org.za](mailto:mketsuz@anda.org.za) / [makhatham@anda.org.za](mailto:makhatham@anda.org.za)



Ms M. Bambeni  
Chief Executive Officer (CEO)