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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

RE-ADVERT
VACANT POSITION
NOTICE NO 05/2015/2016

Applications are hereby invited from suitably qualified persons for the following position:

EXECUTIVE MANAGER PROGRAMME (3 year performance based contract)
TOTAL REMUNERATION PACKAGE R 886 410 (ALL INCLUSIVE)

Alfred Nzo Development Agency (ANDA) registered as a municipal entity and state owned company wholly owned by the Alfred Nzo District Municipality is mandated to pioneer and drive the implementation of Local Economic Development initiatives, investment and trade promotion on behalf of the District Municipality.

The Agency seeks to fill this vacancy and is looking for a development -oriented individual possessing a strong capability to initiate and execute high impact projects.

JOB PURPOSE: As an Executive Manager of ANDA, the Executive Manager Programmes will assume executive-level accountability for the attraction and promotion of investment in development projects, trade and investment promotion, economic infrastructure development, business development and management of strategic municipal business assets.

Key Minimum Requirements include:

A degree in Economics, Development Economics, Business Management, a relevant postgraduate qualification or equivalent • Minimum 5 year senior management relevant experience • Knowledge of procurement function • Good understanding of Local Government legislation • Knowledge of Municipal Finance Management Act • Knowledge of the Preferential Procurement Policy Framework • Knowledge of the Public Finance Management Act and related legislation • Strong analytical skills and attention to detail • Personal credibility and professionalism • Good verbal and written communication skills • Marketing skills and fundraising and negotiation skills • Certificate in Management Development (MFM) is an added advantage • Valid driver's licence.

Key Responsibilities include:

Providing developmental support to all tiers of the parent municipality for planned project outputs and outcomes • Developing proposals and business plans appropriate for agribusiness sector, Infrastructure, ICT, Tourism, Arts and culture and high impact project for rural economic development • Collating project findings and presenting them • Managing

projects from inception to completion • Managing Private Public Partnerships • Developing policies that support all sectors. • Drawing up an annual operational and capital budget

Closing date: 19 February 2015

NB: The Agency is an equal opportunity and Affirmative Action employer. The provisions of the Employment Equity Act will be taken into consideration in filling the advertised post. It is our intention to promote representativeness in respect of race, gender, and disability. In support of these strategies, special groups should indicate their categories on the application letter. Applicants must indicate the media where the advert was seen. Correspondence will only be with the shortlisted candidates within the period of 30 days from the closing date.

The agency reserves the right not to continue with the interviews and appointment if it feels that no suitable candidate can be found. Appointment is subject to appropriate security clearance, assessment as well as reference and qualification checks for all positions. Applicants must submit a covering letter and a comprehensive Curriculum Vita with exposition of their experience, competencies, certified copies of qualifications, identity document and driver's license

Applications to be posted, preferable by registered mail to: **Chief Executive Officer, Alfred Nzo Development Agency, P.O. Box 680, Mount Ayliff 4735 HAND DELIVERY** - The Alfred Nzo Development Agency, Umzimvubu Goats, Complex, Hospital Road, 4735, Mount Ayliff

This is a re-advert for Advert **Notice Number 03/2015/2016**. All those who had applied are encouraged to re-apply.

LATE, FAXED AND E-MAILED APPLICATIONS WILL NOT BE ACCEPTED

All enquiries should be directed to Mr. A. Jozela, Human Resource Officer by telephone at (039) 4920011.

INGONYAMA MADZIKANE II.T. DIKO
CHIEF EXECUTIVE OFFICER