

Physical Address
Umzimvubu Goats
Complex
Hospital Road
4735

Private Bag X 511
Mount Ayliff
South Africa
4735

Tel Number
+27 394 920 011
Fax Number
+27 866 833 718

Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/060693/30

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION OF THE SKILLS FOR DISTRICT ECONOMIC DEVELOPMENT PROGRAMME

BID NO: ANDA/04/2019/2020

DESCRIPTION OF BID

Alfred Nzo Development Agency invites all interested Service Providers to submit proposals for **the implementation of the Skills for District Economic Development Programme.**

Alfred Nzo Development Agency SOC LTD requires services of a competent Service Provider to prepare and submit proposals to undertake the implementation of the Skills for District Economic Development Programme.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING COMPULSORY SUBMISSIONS

- All bidders must have registered in the Centralised Supplier Database (CSD).
- All bids submitted will remain valid for a period of 90 days after the closing date.
- Valid tax clearance certificate and pin (attach certificate)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months.
- Certified copies of B-BBEE level certificate or sworn affidavit for company and that of joint venture (where applicable).
- Certified Copies of ID Documents
- Company profile with traceable references (**attach proof**).
- Joint venture agreement (where applicable).
- Detailed information of the service provider.
- All prospective bidders are required to submit MBD 4, MBD 8 and MBD 9 forms (completely filled by all members of the company or a certificate for authority of signatory authorizing one member to sign on behalf of all members of the company) and failure to do so will result in disqualification.
- All MBD forms (e.g. Declaration of interest) must be completed in full.

EVALUATION CRITERIA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO. 5 of 2000 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Bids will be evaluated based on the following criteria:

- Stage 1 – Functionality
- Stage 2 – Price and B-BBEE Points

MNB

Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
• Previous experience	40
• Capacity and Expertise	60
STAGE 2 OF EVALUATION- PRICE &PREFERENTIAL POINTS	100
B-BBEE POINTS	20
Price	80

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE	Weighting
Company Experience with respect to similar projects	40
Traceable record for successful completion of 2 or more Learnership Training Programmes for an organisation. (Attach Reference Letter)	40
Traceable record for successful completion of a minimum of 1 or more Learnership Training Programme for an organisation. (Attach Reference Letter)	20
Traceable record for successful completion of less than 01 Learnership Training Programme for an organisation.	0
Experience of Key Staff assigned to the contract	
Team Leader or Company must be Accredited by a relevant SETA for a minimum of 3 – 5 years. Attach CV and proof of accreditation (Certified copies not older than 3 months)	30
4 Team members must have minimum of NQF Level 6 in:	
Project Management	10
Agriculture	10
Finance	5
Human Resource/ Social Science (Attach Certified Copies of certificates not older than 3 months)	5
Total Maximum Weighting	60

TENDER PUBLICATION

Tender documents/ Terms of Reference will be available from **30 August 2019** at Reception, Alfred Nzo Development Agency, Umzimvubu Goats Complex, Mount Ayliff and on our website www.anda.org.za on payment of a non-refundable fee of R 500 (vat inclusive) per document and attach deposit slip when submitting the Tender Document. Reference must be the company name. Direct Electronic Transfer should be made into **Alfred Nzo Development Agency's Account at FIRST NATIONAL BANK. Account no: 62215290355, Branch code 250035 and proof of deposit is required upon collection of the tender document. No cash will be accepted.**

MNB

CONDITIONS

All goods and services will be made through official order form/ Letter of appointment. Therefore, no goods must be delivered or services rendered before an official order/ letter of appointment has been forwarded and accepted by the successful bidder.

- All prices quoted must be inclusive of VAT. Suppliers who are not registered for VAT will be treated as non-VAT Vendors.
- Price quoted must include all charges including delivery and other disbursements.


CLOSING DATE

Bid document including all relevant documentation in a sealed envelope, marked **THE APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION OF SKILLS FOR DISTRICT ECONOMIC DEVELOPMENT PROGRAMME ANDA/04/2019/2020**, must be deposited in the bid box or couriered to Alfred Nzo Development Agency, ERF 1400, Ntsizwa Street, Umzimvubu Goats Complex, Mount Ayliff not later than **12h00pm on the 18th of September 2019** where bids will be opened in public.

Late, incomplete, electronic, telegraphic, telexed and faxed bids will not be considered.

Enquiries should be directed to Programmes Department, Mrs Dandala at 039 492 0011 email: dandalan@anda.org.za or may be directed to SCM Manager, Mr Mdudi at 039 492 0011 / 082 786 0772, email mdudio@anda.org.za

Prospective partners are invited to submit one or more proposals for consideration by the Agency. ANDA reserves the right to accept wholly or partially or to reject bids submitted.



Ms. M. Bambeni
Chief Executive Officer