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Better District, Better Life and Growth for all.

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Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

Date: 09 February 2017

**ADVERT FOR PROVISION OF NEW VENTURE CREATION TRAINING
BID REFERENCE NUMBER: ANDA 01/2016/2017**

BACKGROUND

The Alfred Nzo Development Agency (ANDA) is a wholly owned municipal entity of the Alfred Nzo District Municipality (ANDM) mandated to act as a catalyst for economic development within the region. Consequently, the Agency is responsible for developing meaningful economic participation, working together with the District Municipality and the Local Municipalities in the region being Umzimvubu, Matatiele, Mbizana and Ntabankulu.

Alfred Nzo Development Agency invites all interested Services Providers to submit proposals **for provision of training on New Venture Creation.**

Proposals to participate in this project must therefore clearly demonstrate the ability of the bidder to work in partnership with the SERVICE SETA in ensuring that the beneficiaries of this grant are assisted to start new ventures. This means that at the end of the programmes there must be operating entities which will be in existence 12 months after the withdrawal of the material aid from both parties. The objective of this RFP (Request for Proposal) is to identify an organization that is able, willing to train and support learners in starting new businesses that will have the capacity to be sustainable over a period of 12 months after the completion of the formal New Venture Creation training.

Bidders should take note of the following compulsory submissions.

- All bidders must have registered in the Centralised Supplier Database (CSD) and be registered/ eligible to register on Alfred Nzo Development Agency database.
 - All bids submitted will remain valid for a period of 90 days after the closing date.
 - Valid tax clearance certificate or pin.
 - Certified copies of B-BBEE level certificate or affidavit
 - Company profile (with traceable reference)
 - Proof of professional registration
 - Joint venture agreement (where applicable)
 - Bidders are also required to submit a proposed project Team with their CV's
 - All prospective bidders are required to submit MBD 4 and MBD 8 forms (completely filled by all members of the company or a certificate for authority of signatory authorizing one member to sign on behalf of all members of the company) and failure to do so will result in disqualification.
 - All the MBD forms (e.g. Declaration of interest) must be completed in full.
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EVALUATION CRITERIA

The proposals submitted will be evaluated on the following criteria:

- Alignment to the core objectives of the Alfred Nzo Development Agency.
- Potential economic impact.
- Experience: demonstrated experience of bidding entity with respect to comparable projects.
- Key Staff: demonstrated experience of assigned personnel in relation to the scope of work.
- Local, Provincial, National and International capabilities to mobilize investments.
- Local presence and Community Involvement.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS

FOLLOWS:

Received Responsive Bids will be evaluated based on the following criteria:

- Stage 1-Functionality
- Stage 2-Price and B-BBEE Point

Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION-FUNCTIONALITY	
Functionality	
• Capacity and Capability to provide training and facilitation	40
• Methodology for the training and facilitation	40
• Proof of previous work experience in the training and facilitation	20
STAGE 2 OF EVALUATION –PRICE &PREFERENTIAL POINTS	
B-BBEE POINTS	10
Price	90
TOTAL	100

Tender publication

Tender documents will be available **from Thursday 12h00am on the 09th February 2017** at Reception, Alfred Nzo Development Agency, Umzimvubu Goats Complex, Mount Ayliff on payment of non-refundable fee of R250 per document .Direct Electronic Transfer should be made into **Alfred Nzo Development Agency's Account at FIRST NATIONAL BANK. Account no: 62215290355, Branch code 250035 and proof of deposit is required upon collection of the tender document. No cash will be accepted.**

CONDITIONS

All goods and services will be made through official order form/Letter of appointment. Therefore no goods must be delivered or services rendered before an official order/Letter of appointment has been forwarded and accepted by the successful bidder.

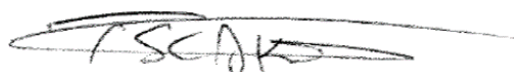
- All prices quoted must be inclusive of VAT. Suppliers who are not registered for VAT will be treated as Non-VAT Vendors.
- Price quoted must include all charges including delivery and other disbursements.

CLOSING DATE

Bid Document including all relevant documentation in sealed envelope, marked **ANDA/01/2016/2017**, must be deposited in the bid box or couriered to Alfred Nzo Development Agency, ERF 1400, Ntsizwa Street, Umzimvubu Goats Complex, Mount Ayliff not later than 11H00 am on the 15th February 2017.

Enquiries should be directed to the Project Co-ordinator, Ms F. Nketshisa at 039 492 0011/060 960 9654 or may be directed to SCM Manager, Mr O Mdudi at 039 492 0011/ 082 786 0772.

Prospective bidders are invited to submit one or more proposals for consideration by the Agency. The Alfred Nzo Development Agency reserves the right to accept wholly or partially or to reject bids submitted.



Ingonyama: Madzikane II T. Diko
Chief Executive Officer