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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2009/020805/30

THE APPOINTMENT OF SERVICE PROVIDER FOR PROVISION OF ANNUAL FINANCIAL STATEMENTS 2018/2019 FINANCIAL YEAR

BID NO: ANDA/01/2019/2020

DESCRIPTION OF BID

Alfred Nzo Development Agency invites all interested Service Providers to submit proposals for the **appointment of a service provider for provision of Annual Financial Statements 2018/2019 financial year.**

Alfred Nzo Development Agency SOC LTD requires services of a competent Service Provider with a vast experience and knowledge of preparing and reviewing GRAP and GAAP compliant Annual Financial Statements of a municipality or a municipal entity.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING COMPULSORY SUBMISSIONS

- All bids submitted should remain valid for a period of **90 days after** the bid closing date.
- Valid SARS pin number confirmation certificate to be included.
- The Bidder must be registered for VAT
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months.
- Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Sworn Affidavit in relation to the BBBEE status of the company.
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- The bid will be evaluated according to the preferential procurement model in the Preferential Procurement Policy Framework Act. The bidders' attention is drawn to Form MBD 6.1. **Failure to submit will result in zero points score for BBBEE status level**
- Company profile with traceable references
- Joint Venture agreement should be in JV agreement format
- Letter of good standing from the Bank for all the tender price below R10 million
- The Alfred Nzo Development Agency is not bound to accept the lowest or any bidder

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- Latest Audited Financial Statements for any tender price over R10 million
- Bids received after the published closing date will not be considered and will not be opened
- Bidders are required to submit the CV of the Project Manager who will deal with the account of ANDA.
- **All bidders should complete MBD 1, MBD 4, MBD 8, MBD9 (MBD's can be downloaded under the ANDA website www.anda.org.za)**
- All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to do business with all organs of state in the Republic of South Africa.

EVALUATION CRITERIA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO. 5 of 2000 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Bids will be evaluated based on the following criteria:

- Stage 1 – Functionality
- Stage 2 – Price and B-BBEE Points

Only bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	100
• Previous Experience	40
• Capacity and Expertise	60
STAGE 2 OF EVALUATION- PRICE &PREFERENTIAL POINTS	100
B-BBEE POINTS	20
Price	80

TENDER PUBLICATION

Tender documents and Terms of Reference will be available **from 19 July 2019** at Reception, Alfred Nzo Development Agency, Umzimvubu Goats Complex, Mount Ayliff on payment of a non-refundable fee of R 500-00 (vat inclusive) per document and attach deposit slip when submitting the Tender Document. Reference must be the company name. Direct Electronic Transfer should be made into **Alfred Nzo Development Agency's Account at FIRST NATIONAL BANK. Account no: 62215290355, Branch code 250035 and proof of deposit is required upon collection of the tender document. No cash will be accepted.**

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CONDITIONS

All goods and services will be made through official order form/ letter of appointment. Therefore, no goods must be delivered or services rendered before an official order/ letter of appointment has been forwarded and accepted by the successful bidder.

- All prices quoted must be inclusive of VAT. Suppliers who are not registered for VAT will be treated as non-VAT Vendors.
- Price quoted must include all charges including delivery and other disbursements.

CLOSING DATE

Bid document including all relevant documentation in a sealed envelope, marked **THE APPOINTMENT OF SERVICE PROVIDER FOR PROVISION OF ANNUAL FINANCIAL STATEMENTS 2018/2019 FINANCIAL YEAR; ANDA/01/2019/2020**, must be deposited in the bid box or couriered to Alfred Nzo Development Agency, ERF 1400, Ntsizwa Street, Umzimvubu Goats Complex, Mount Ayliff not later than **12h00pm** on the **26 of July 2019** where bids will be opened in public.

Late, incomplete, electronic, telegraphic, telexed and faxed bids will not be considered.

Enquiries should be directed to CFO, Mr Bam at 039 492 0011/ 060 960 9673 or may be directed to SCM Manager, Mr Mdudi at 039 492 0011 / 082 786 0772, email mdudio@anda.org.za

Prospective bidders are invited to submit a proposal for consideration by the Agency. ANDA reserves the right to accept wholly or partially or to reject bids submitted.



Ms. M. Bambeni
Chief Executive Officer